

**DESIGNERS SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
TELEPHONE CONFERENCE MEETING MINUTES
MADISON, WISCONSIN
JUNE 13, 2000**

PRESENT: James Dorn, Donna Rozar, Dean Field, and Clint McCullough

EXCUSED: Karen Kalishek

STAFF PRESENT: Alfred Hall, Jr., Becky Fry and Jan Bobholz; William Dusso, General Counsel

CALL TO ORDER

James Dorn, Chair, called the meeting to order at 8:04 a.m. A quorum of four members was present.

AGENDA

MOTION: Donna Rozar moved, seconded by Dean Field, to adopt the agenda as published. Motion carried unanimously.

MINUTES (4/6/00)

MOTION: Donna Rozar moved, seconded by Dean Field, to approve the minutes as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Bureau Director's Report

Board Member Workshop July 13-14, 2000

Mr. Hall informed the Section that the first day of the Board Member Workshop would be focused on the training of new Board members and the second day would be geared toward issues related to ethics, electronic transmission, the regulatory process, reciprocity, and the media. He informed the Section that an agenda would be sent to all Board members sometime in June. Attendance was highly recommended.

Designers Section Roster/Meeting Dates

An updated Section roster was included in the agenda packet. Noted.

A copy of the 2000 meeting dates was included in the agenda packet. Noted.

Regulatory Digest

Mr. Hall informed the Section that the May 2000, Regulatory Digest had been mailed and articles are needed for the August 2000 Regulatory Digest. James Dorn questioned the number of registered designers listed.

Mr. Hall will verify the number of registered designers listed.

Donna Rozar questioned whether an article on ethics had been drafted.

To-Pass Folder

Noted.

PERMIT APPLICATION ISSUES

Discussion of Application Requirements for an Applicant with a Master Plumber's License

The Section discussed their application requirements for a Licensed Master Plumber applying for a Plumbing Designer permit. The Section reviewed ss. 103.35 and 443.07 (7), Wis. Stats. and agreed that s. A-E 5.05, Wis. Adm. Code, application contents requiring three references and a chronological experience history was unnecessary. The Section recalled that the intent of the rule might have been based on previous master plumber licenses granted during the grandfather period based on experience and not requiring an examination. The Section decided to revise its application requirements for a currently licensed master plumber applicant and eliminate the references and chronological experience history forms.

MOTION: Donna Rozar moved, seconded by Dean Field, to streamline the application process for Designer of Engineering Systems permit for a licensed master plumber by requiring a permit application, the appropriate application processing fee of \$44, a social security number collection form, a verification of a master plumber license form and a conviction and pending charges form if the applicant indicated he or she had an arrest or conviction record, and to delegate to staff the approval of a permit as a designer of engineering systems under that process. Motion carried with Clint McCullough abstaining.

Section 443.07 (4), Wis. Stats.

Noted.

Section A-E 5.05, Wis. Admin. Code

Noted.

MOTION: Donna Rozar moved, seconded by Dean Field to request Mr. Hall to communicate with the chair of the Rules Committee and the Designer Section for approval of the language of the note based on the recommendation of the Section. Motion carried unanimously.

NEW BUSINESS

Nothing further to discuss.

CONVENE TO CLOSED SESSION

MOTION: Donna Rozar moved, seconded by Clint McCullough, to convene the meeting in Closed Session pursuant to sections 19.85(1)(a), (b) and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by this section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, examination issues, deliberations on stipulations that may be signed after printing of the agenda and pending applications, Motion carried by a roll call vote: Donna Rozar-yes, Dean Field-yes; Clint McCullough-yes, James Dorn-yes.

Open Session recessed at 8:49 a.m.

CLOSED SESSION

The Section deliberated on pending applications.

RECONVENE TO OPEN SESSION

MOTION: Clint McCullough moved, seconded by Donna Rozar, to reconvene to Open Session at 9:07 a.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

PENDING APPLICATIONS

MOTION: Donna Rozar moved, seconded by Karen Kalishek, to approve William J. Bergh, Michael D. Bollant and Christopher R. Kelliher for a Designer of Engineering Systems Permit. Motion carried unanimously.

SUCH OTHER ITEMS AS AUTHORIZED BY LAW

None

ADJOURNMENT

MOTION: Donna Rozar moved, seconded by Dean Field, to adjourn the meeting at 9:08 a.m. Motion carried unanimously.